# Letter of Invitation

# REQUEST FOR QUOTATION

**[Ministry of Information, Communication and Transport**

Betio

Tarawa

Republic of Kiribati

To Whom It May Concern,

The MICT invites Quotations from Tenderers to supply the Goods described in this Request for Quotation (RFQ) as below.

## Procurement No: 23-G004-25

Issue Date: 25/12/25

RFQ Closing Date: 04/12/25 – 5PM (Tarawa Time)\*

Procurement Title: Security Equipment

This RFQ consists of the following documents, in addition to this letter, in separate files:

* **Instructions on how to submit a Quotation**
* **Time Schedule for the RFQ/procurement process**
* **Specification of Goods to be supplied**
* **Evaluation Criteria and Method**
* **Specific Contract Conditions for the Supply of Standard Goods**
* **General Contract Conditions for the Supply of Standard Goods**
* **Certificate of Compliance Form**
* **Availability of Financial Resources form**

A Supplier will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[name of authorized Procuring Officer]

[title]

Official email address: [procurement@mfep.gov.ki](mailto:procurement@mfep.gov.ki)

*\* Please note that late submissions will not be considered*